



## 2019 ANNUAL REPORT

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**"Active and Healthy Victorians".**

**- Our Vision**



**"Enhancing, supporting and advocating for highest quality health and physical education in Victoria through effective engagement with teachers, schools and communities."**

**- Our Mission**

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# Year in Review

## President's Report

**It is my pleasure to report on the activities and achievements of ACHPER Victoria over the past 12 months.**

At the outset I wish to acknowledge the contribution of directors Chloe Dew, Tony Goodwin, Deana Leahy, Amanda Mooney, Paula Parkin, Kate Simpson and Anthony Watt. Special acknowledgement to our outgoing Vice President Amanda Mooney who has completed 8 years on the Board and last year was inducted as a Fellow of ACHPER.

Three goals underpin the strategic direction of ACHPER Victoria and the work of the board and staff.

**The first goal is to 'Encourage practice excellence in Health and Physical Education'.**

We strive to produce the highest quality resources and professional learning opportunities for our members and the HPE fraternity in general. We have had outstanding engagement with our members and target groups through the 'Tip of the Week' initiative. The November conference was once again well attended and well received.

A challenging issue arising from a resource produced in 2019 has led us to introduce further quality controls around our publications and emphasised the responsibility we have to ensure our products meet the highest standard.

**The second goal is to 'Collaborate to facilitate excellence in Health and Physical Education'.**

Key collaborations and their outcomes in 2019 include our Strategic Partnership Program (SPP) funding from the Department of Education and Training Victoria (DET) which enabled us to further support the professional learning of practicing teachers with the appointment of an additional staff member to the Professional Learning Team. In addition, we further collaborated specifically with the Learning and Teaching Branch within DET to produce digital resources for the FUSE platform which will further support the delivery of high quality HPE. ACHPER Victoria has collaborated with Sport Australia to produce support materials underpinning the Sport Australia Physical Literacy initiative launched in 2019. We also continue our strong partnerships with the following kindred organisations - Victoria University, Transport Accident Commission (TAC), RHSports and Tennis Australia.

**The third goal is to 'Promote the Values and Purposes of Health and Physical Education'.**

Our portfolio groups, in particular, the Tertiary, Allied Stakeholders and Schools portfolios play an important role in working towards this goal and ACHPER Victoria has been a strong advocate for HPE by communicating and meeting with DET, Tertiary Institutes, VicHealth, Sport and Recreation and School Sport Victoria.

To acknowledge and promote the valuable work of teachers, ACHPER Victoria instigated the Inaugural ACHPER Victoria HPE Teacher of the Year Awards and was instrumental in the DET specialist awards in HPE being presented for the first time in 2019.

### Governance and Finance

We strive to operate our Board and finances using best practice. ACHPER Victoria is a member of "Association's Forum" and we regularly engage with the Professional Learning opportunities they provide. Our CEO, Hilary Shelton was successful in a submission made through the Change Our Game Scholarship fund and undertook the Company Directors Course in 2019 and successfully graduated from the Australian Institute of Company Directors early in 2020.

In 2019, our Constitution was updated and revised to allow a third co-opted board member and ensuring we keep up with current governance trends and best practice.

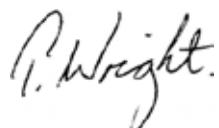
Finances remain strong and we still retain a buffer to work through unforeseen costs or changes in funding arrangements. This was most important in 2019 as we faced high consultative costs in undertaking a thorough risk management of the publication issue encountered in 2019.

### The Board and Staff

Co-operation and strategic alignment is strong between the Board and staff. The whole team worked together at a strategic planning day to discuss and review ACHPER Victoria's values and purpose, and to set directions and targets for 2020 which include the development of online learning opportunities for members, retaining and building membership through a stronger member benefits strategy and developing and adopting revised value and purpose statements.

Included in this is understanding ACHPER Victoria's work has a significant impact on the Health and Wellbeing of Victorian students through the support and professional learning opportunities we offer teachers.

In closing, I wish to acknowledge the dedication and expertise of our wonderful staff led by CEO Hilary Shelton, together they have achieved much this year.



Peter Wright  
President ACHPER Victoria



# Year in Review

## CEO Report

**ACHPER Victoria  
is assisting  
teachers to  
develop along  
the professional  
continuum set  
for Australian  
teachers.**

Twenty nineteen was a year of growth. We commenced the year with a strong trajectory of turning *ideas* into *ACTIONS*. This included implementing a new associations management tool called iMIS. This might sound like boring “business technology speak” but what this means to you, our members, is more personalised, meaningful communication from us, a better user experience when you engage with us online and, for us, it means we have a better understanding of what you need and when you need it. Another new business development in 2019 was the procurement of a Learning Management System which will enable us to provide online learning opportunities in the future – keep an eye out for what’s to come.

The professional learning team spent time growing and developing our strategy for content we want to deliver and the mediums through which we will deliver them. We have established three content pillars: Professional Knowledge, Professional Practice and Professional Engagement. These pillars align with the AITSL Australian Professional Standards for Teachers and help to ensure the professional learning products and services provided by ACHPER Victoria are assisting teachers to develop along the professional continuum set for Australian teachers.

In November we launched our NEW Unit Plans and Lesson Planning templates. These are exciting new resources which support primary teachers deliver game centred units at Levels 5 & 6. We intend to expand on these and have already had great feedback from teachers who find these resources save them time and assist in developing their planning and assessment skills.

In 2019 we undertook project collaborations with Outdoors Victoria, Geography Teachers Association Victoria, Parks Victoria and Environment Education Victoria to develop a Learning Outdoors Toolkit funded by the DET through the Strategic Partnerships Program and accessible through FUSE. We also continued our relationship with Sport Australia and undertook a review of the Playing for Life cards and mapped the cards to the 32 elements within the Sport Australian Physical Literacy framework. In addition to our ongoing program delivery within the Strategic Partnerships Program with the DET, we also developed additional HPE teaching and learning resources which will be made available via FUSE in 2020. 2019 saw the completion of our Supporting Victorian Sport and Recreation project which aimed to increase community sport participation through strengthened HPE and school/community connections.

Our annual partnerships with RHSports, Transport Accident Commission and Victoria University continued to see members and teachers benefit from access to state of the art facilities and exhibits and member only benefits from high quality suppliers. It gives us great pleasure to announce these partnerships are ongoing through 2020.

Late 2019 saw important decisions being made by the National Reference Forum (ACHPER Australia board plus state branch presidents) to streamline operations of the national office based in Adelaide. State branches will provide operational assistance enabling ACHPER Australia to prioritise projects and objectives of national importance. One such project will be to strengthen and enhance our member strategy to ensure we can deliver a membership experience beyond expectations.

I’d like to thank our wonderful 2019 operations team consisting of – Kerrie Borrie, Kim Tamas, Annie Kay, Lee Massi, Christina Harry, Laura Widdowson, Adriana Pinder, Trent Brown and Bernie Holland. A big thanks also to Kat Karvess who provides brilliant digital communications support and who has been consulting with us for the past three years. Without Kat we wouldn’t know our tweets from our hashtags or our handles from our DMs. She mostly works behind the scenes and if you come along to our events you’ll see her working “social” magic!

Thanks also to our board of directors for their ongoing support, enthusiasm and dedication to ACHPER Victoria and our members.

Finally, I'd like to thank all of our members and supporters. ACHPER Victoria is your professional association and, because of your input and engagement, this organisation continues to positively impact the physical and mental health and wellbeing of Victorian students and teachers.

Stay well,



Hilary Shelton  
CEO ACHPER Victoria



# Our Board

**President****Mr Peter Wright**  
ACHPER Fellow

Peter has been a member and advocate of ACHPER and the HPE community for many years. He commenced his career as a Physical Education teacher and retired after nine years as Principal of Koonung Secondary College. Peter is also a member of the School Sport Victoria Board.

**Vice President****Assoc. Professor  
Amanda Mooney**  
Deakin University

Following a decade's experience of teaching HPE in secondary schools, Amanda's experience in the tertiary sector provides a valuable standpoint from which to best support connections between ACHPER, school and tertiary sectors.

**Ms Paula Parkin**  
Luther College

Paula is passionate about the need for quality HPE in our schools. Paula has taught in several Victorian schools, from Foundation to Yr 12; in Tertiary institutions and is a previous ACHPER Victoria Staff Member.  
Resigned: July 2019

**Ms Chloe Dew**  
Black Hill Primary School

Inspired by her Year 9 PE teacher, Chloe committed to a career as a PE educator. By encouraging students to focus on their individual performances, this teacher changed Chloe's perspective and motivated her to believe in herself and her abilities.

**Ms Kate Simpson**  
Life Saving Victoria

Kate has been a member of Life Saving Victoria's (LSV) executive management team for eight years and has strong organisational leadership skills and highly values continuing personal and professional development.

**Professor  
Anthony Watt**  
Victoria University

Anthony has been associated with ACHPER as a physical education teacher and then as an academic from 1990. Anthony also has extensive skills in the area of Physical Education Pedagogy, both as a practitioner and a researcher.

**Mr Tony Goodwin**  
Principal, Murtoa College

Tony has taught from Foundation through to Yr 12. His main teaching methods have been Physical Education, Health, Outdoor Education and Sport. Tony is currently the Principal of an F-12 college.

**Dr Deana Leahy**  
Senior Lecturer, Monash University

Deana's expertise and research area of health education enhanced ACHPER's ability to provide support to teachers delivering the health components of the HPE curriculum.

# Our Staff



**Kerrie Borrie**

Administration &  
Office Coordinator

**Trent Brown**

Professional Learning  
Coordinator

**Christina Harry**

Finance Officer

**Bernie Holland**

Professional  
Learning Manager

**Annie Kay**

Professional Learning  
Coordinator



**Lee Massi**

IT Support Specialist

**Adriana Pinder**

Professional  
Learning  
Coordinator

**Hilary Shelton**

Chief Executive  
Officer

**Kim Tamas**

Marketing &  
Communications  
Officer

**Laura**

**Widdowson**

Professional Learning  
Officer

**Professional Learning  
Manager**

**ACHPER Victoria Board of Directors**

**Chief Executive Officer**

**Board Portfolios:**  
Finance, Governance & HR  
Schools  
Tertiary Education &  
Research  
Allied Stakeholders

**Professional  
Learning  
Coordinator  
(F/T)**

**Professional  
Learning  
Coordinator  
(F/T)**

**Professional  
Learning  
Coordinator  
(P/T)**

**Marketing &  
Communications  
Officer (P/T)**

**Administration  
& Office  
Coordinator  
(F/T)**

**IT Support  
Specialist  
(P/T)**

**Finance Officer  
(P/T)**

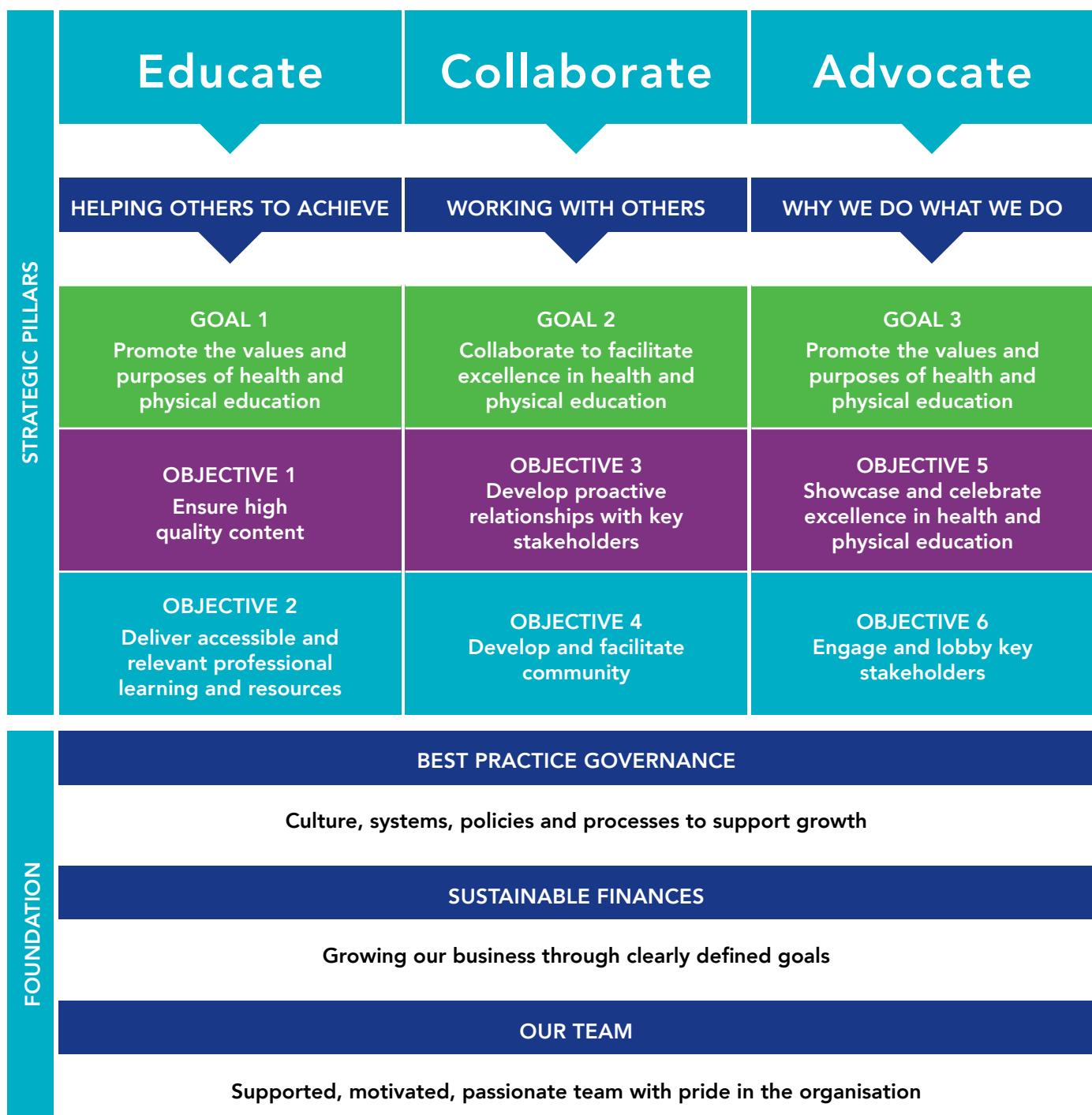
A woman with blonde hair tied back, wearing sunglasses, a grey tank top with "CBG" on it, and patterned leggings, is running on a green grassy field. She is smiling and looking towards the camera. In the background, there is a white goal post and some trees. The image has a purple overlay in the upper right corner.

# Strategic Priorities

# Strategic Plan 2018-20

## VISION: ACTIVE AND HEALTHY VICTORIANS

Mission: Enhancing, supporting and advocating for highest quality health and physical education in Victoria through effective engagement with teachers, schools and communities.



# Strategic Pillar: Educate

## OBJECTIVE 1: ENSURE HIGH QUALITY CONTENT

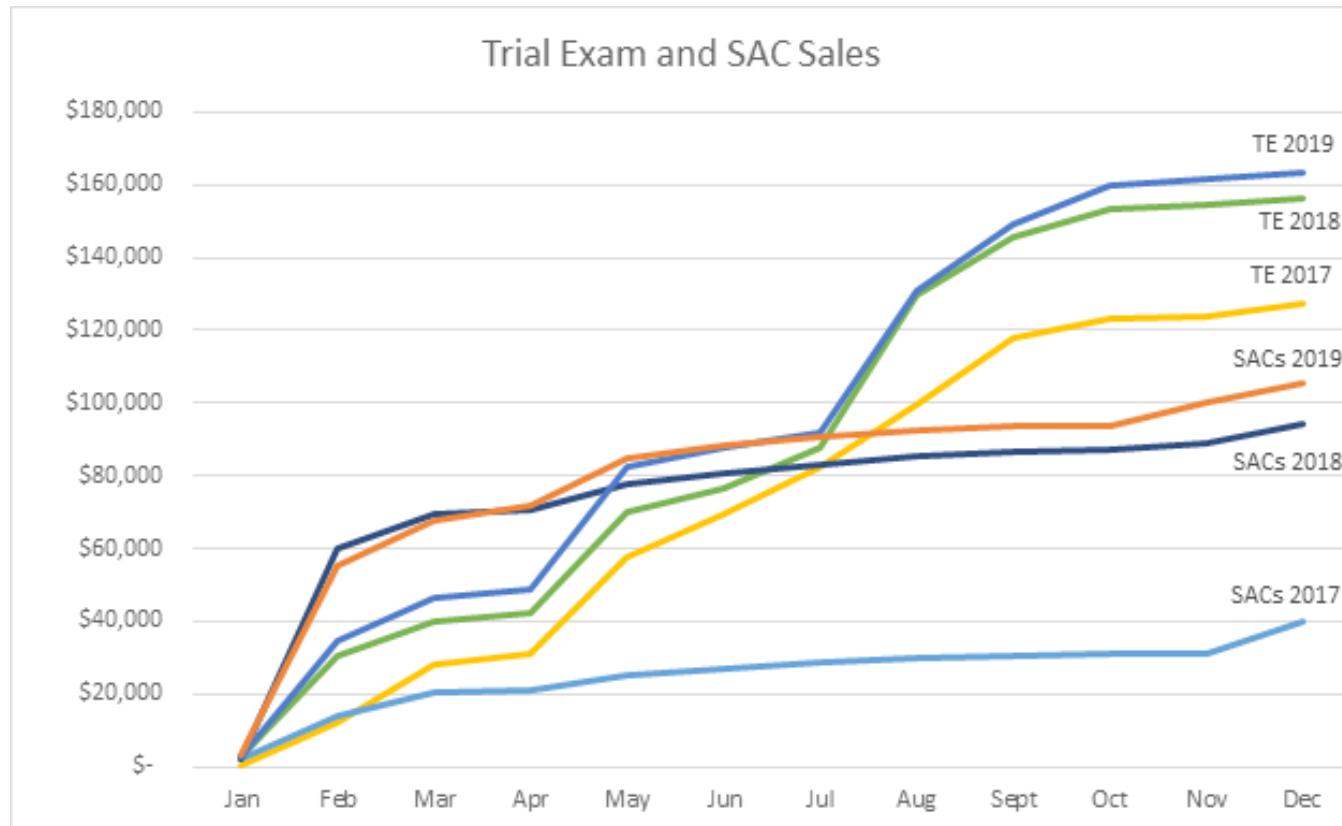
The quality of our products is what sets ACHPER Victoria apart from other providers. We pride ourselves on ensuring our content is informed by research, evidence and experience. We test all our content on practicing teachers and use their feedback to ensure our products hit the mark and meet their high expectations. In 2019 we reviewed aspects of our product development and how we can continue to ensure our content meets the high expectations of our consumers.

In 2019 we engaged more than 280 teachers in the development of content for our written resources, workshops and conferences.

The table below shows the level to which teachers agree based on workshop/conference sessions they've attended, their confidence to teach content has increased from an average ranking of 3.60 in 2018 to 4.38 in 2019. Teachers level to which they agree their content knowledge increased also rose from 3.56 in 2018 to 4.37 in 2019.

	2018 total average ranking	2019 total average ranking
1. My level of confidence to teach this content has increased based on this session.	3.60	4.38
2. My content knowledge level has increased based on this session.	3.56	4.37

2019 saw the purchase rates of VCE Trial Exams and VCE Sample SACs for Physical Education, Health and Human Development, Outdoor and Environmental Studies and VET Sport and Recreation continue to grow.



## OBJECTIVE 2: DELIVER ACCESSIBLE AND RELEVANT PROFESSIONAL LEARNING AND RESOURCES

2019 was a pivotal year for laying the foundations of a digital learning strategy. We continued to deliver 3 face to face workshops, 4 webinars and 3 conferences however we also invested resources in establishing a learning management system which will provide the platform for future online learning possibilities.

Event	Month	Location	Attendees
Teaching Primary Physical Education for the First Time	Feb	Albert Park	31
VCE® Health & Human Development - Exam Report (unpack the 2018 exam)	Feb	Webinar	53
VCE® Outdoor & Environmental Studies Exam Report (unpack the 2018 exam)	Feb	Webinar	24
VCE® VET Sport & Recreation Exam Report (unpack the 2018 exam)	Mar	Webinar	21
VCE® Physical Education Exam Report (unpack the 2018 exam)	Mar	Webinar	108
Fundamental Movement Skills and Game Sense for F-6	Mar	Albert Park	43
Secondary/VCE® Health & Physical Education Conference	Jun	Footscray	197
Primary Health & Physical Education Conference	Jun	Footscray	173
VCE® Teacher Exam Preparation Workshops (PE, HHD, OES, VET Sport and Recreation)	Aug	Carlton	86
ACHPER Victoria State Conference	Nov	Clayton	980
	<b>2019 Total</b>		<b>1718</b>
	2018 Total		1964
	2017 Total		1885
	2016 Total		1429
	2015 Total		1626

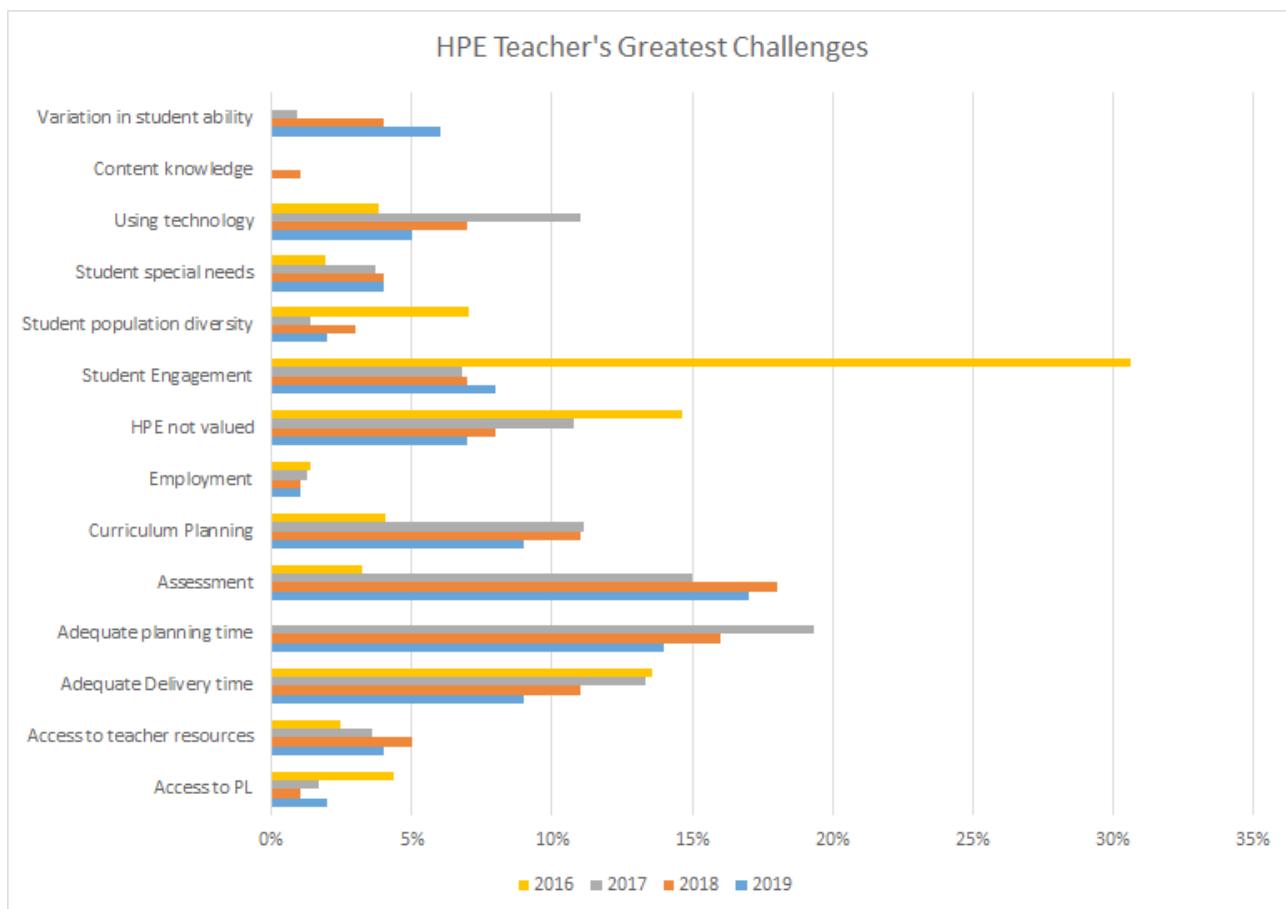
We continued to strengthen our in-school workshop offerings and see these as an important way to deliver best practice professional learning. In-school workshops allow us to work with a group of teachers from the same or neighbouring schools, in their school environment on the topics which they determine to be the most critical to them at the time. The in-school workshops also offer the opportunity for ongoing engagement over a period of time as teachers and schools implement new practices.

2019 saw an important addition to our suite of resources. We now offer free lesson and unit plan templates with annotated guides and tips on how to use the templates. What's more, teachers can purchase 8-lesson unit plans complete with a unit overview, eight detailed lessons with varying activities, targeted assessment tools and supporting information to guide implementation. Currently, these are available for game centred units at Levels 5 and 6 and mapped to both the Victorian and Australian Curriculum for HPE. We will look to expand on these in 2020.



Teacher and stakeholders remain highly engaged with our Tip of The Week and estimated total downloads increased by 17% to reach 17,258 in 2019. We now have 81 tips published on our website.

Ongoing data collection from teachers tells us their greatest challenges teaching HPE remain focussed around four key areas including; assessment (17%); adequate planning time (14%); adequate delivery time; (9%); and curriculum planning (9%).



## What the teachers say...

***"This session was highly valuable in re-affirming my knowledge and highlighting exam specific skills."***

VCE teacher



***"Workshops were informative. Definitely take new ideas and resources back to the classroom."***

Primary HPE teacher



***"The best thing I got from today was talking to other teachers and getting resources."***

Secondary PE teacher



***"Resources and ideas explicit to my subjects that I can use right away and were linked to the standards."***

Secondary PE teacher

# Strategic Pillar: Collaborate

## OBJECTIVE 3: DEVELOP PROACTIVE RELATIONSHIPS WITH KEY STAKEHOLDERS

Working with others enables us to have a much bigger impact than what is possible on our own. Below are highlights from 2019 demonstrating great outcomes achieved through effective collaboration.

### **Strengthening student wellbeing and achievement through Health and Physical Education**

(Department of Education and Training Victoria, Strategic Partnerships Program)

2019 was year two of this three-year 2018-2020 funding triennium. This program aims to improve student outcomes by building teacher capacity to deliver high quality HPE and whole of school physical activity and wellbeing and the following expected outcomes.

1. Increased teacher competence and confidence to deliver high quality HPE
2. Improved delivery of whole-of school approaches to increased student outcomes in health and wellbeing
3. Increased understanding across the education sector and broader community of the values and purposes of HPE

In 2019 we exceeded our quantitative targets in all but 3 of our 12 program activities. 2020 will see us continue to build on this program and further explore the impact it is having.

### **Building teacher capacity and confidence in Learning Outdoors – Learning Outside the Classroom (LOtC)**

(Department of Education and Training Victoria, Strategic Partnerships Program)

This three year (2018-2020) funded program or project is a collaboration between ACHPER Victoria, Geography Teachers Association Victoria, Environmental Education Victoria and the lead organisation, Outdoors Victoria. The LOtC Project will deliver a structured place-based professional learning framework directly linked to the Framework for Improving Student Outcomes (FISO). The LOtC Project will build the capacity of all teachers to design and deliver learning outdoors programs explicitly linked to the Victorian Curriculum.

2018 saw toolkits 1-3 completed which focus on the benefits of, and how to embed, outdoor learning. 2019 saw 6 subject specific toolkits created, including ACHPER Victoria collaborating with Outdoors Victoria to develop toolkit 7 – Outdoor learning in HPE. Further additions to these toolkits will be made, with more to be developed in 2020.

### **FUSE resources to support teaching Health and Physical Education in Victorian schools**

(Department of Education and Training Victoria)

ACHPER Victoria was engaged by the DET to develop online learning resources which will be made accessible to all teachers via the DETs online resource platform FUSE. The resource will be an online learning module focused on planning and assessment of a Primary Physical Education Program. The module will include an interactive multi-year scope and sequence, sample unit plans and ideas and tools for assessment. This project commenced in 2019 and will be completed early 2020.

### **Playing for Life Activity Cards Project**

(Sport Australia)

ACHPER Victoria and ACHPER South Australia jointly delivered this project for Sport Australia. The Playing for Life activity cards are an existing resource developed by Sport Australia and designed for everyday use by teachers, coaches, out of school hours care staff and parents. They are aligned with the Australian Curriculum and this project saw our team align the cards with the 32 elements of the Australian Physical Literacy Framework.

## Tertiary Presentations

Throughout 2019, members of the ACHPER Victoria Professional Learning team visited 6 out of the 7 Victorian tertiary institutions where health, physical and outdoor education occur, and delivered information sessions to pre-service teachers sharing information about who we are and how we can support them in their career journey as teachers of HPE. We enjoy strong stakeholder relationships with all Victorian universities and particularly love engaging with many pre-service teachers as volunteers at our conferences. Often this engagement as a volunteer is the beginning of a long and beneficial relationship with ACHPER Victoria.

## Annual Partnerships

ACHPER Victoria received continued support in 2019 from the following partner organisations committed to working together to promote healthy lifestyles and support high quality health and physical education in schools:

### RHSports

RHSports has been helping customers with wholesale sporting equipment and apparel solutions for over 35 years. The RHSports team work hard to provide high quality, price competitive products which withstand the rigorous use of school and club environments, as well as free teacher resources designed to help them get the most out of their equipment and curriculum. ACHPER Victoria are proud to continue working with RHSports who understand the importance of Health and Physical Education through supporting and providing helpful solutions to meet school's equipment and apparel needs.

### Tennis Australia

Tennis Australia (TA) provides opportunities for all primary and secondary school students to help develop a lifelong love of physical activity. In particular, TA provides programs which are inclusive, support maximum participation, cater to students individual needs and assist teachers in delivering on the outcomes of the Australian Curriculum: Health and Physical Education (AC:HPE). As part of a National partnership, ACHPER Victoria have enjoyed working with TA to promote their programs to schools throughout Victoria.

### Transport Accident Commission/Road to Zero

The Transport Accident Commission (TAC) is renowned for its ground breaking road safety campaigns. Together with other road safety agencies, the TAC developed the 'Towards Zero' strategy to create a future where no lives are lost on our roads and every journey is a safe one. To achieve this vision, the community needs to understand how we can make this goal a reality. In line with this thinking, the TAC has created the world-first Road to Zero Education Complex at the Melbourne Museum - a free, curriculum-based learning experience that uses the latest digital technology to teach the physics and principles of road safety. The program aims to engage young people in understanding what we all need to do to achieve the vision of Towards Zero.

### Victoria University

Victoria University has an outstanding reputation in sport, exercise science and active living which is underpinned by a long tradition of extensive course offerings, major research, international partnerships, state-of-the-art sports learning and research facilities including exercise physiology, biomechanics, motor control and biofeedback labs, and expert academic staff from around the world. Our partnership continues to include delivery of knowledge exchange and professional development events for the ACHPER Victoria community.

## Tertiary Engagement Meeting

ACHPER Victoria facilitated the Tertiary Engagement Meeting (TEM) once during 2019, held on Friday 29th November during the state conference. The TEM replaces the 'Tertiary Program Leaders Meetings' as attendees are teacher educators, researchers and academics working in the areas of health education, outdoor education and physical education in university settings. During the November TEM, the group was introduced to the newest Professorial appointment, Professor Richard Pringle of Monash University who discussed his research and teaching interests. Dr Bernie Holland provided an update of the work being undertaken by ACHPER and ACHPER Victoria in collaboration with Sport Australia in the area of schools and physical literacy. The final item for discussion was the need and warrant for a Tertiary research network event to be held in 2020 to bring together all postgraduate students and academic staff to discuss challenges in the sector.

The TEM provides valuable input to the Tertiary Education and Research portfolio of the organisation. During 2019 the TER group was once again aptly led by Associate Professor Amanda Mooney, with support from Associate Professors John Quay and Professor Anthony Watt as well as Senior Lecturer, Dr Laura Alfrey. Organisational input into this group occurred from Drs Bernie Holland and Trent Brown.

## OBJECTIVE 4: DEVELOP AND FACILITATE A COMMUNITY

### Networking

ACHPER Victoria held four successful networking sessions in conjunction with events throughout 2019. These took place at our AGM/Awards ceremony in May, the Primary and Secondary/VCE Conferences in June and our November State Conference. Each year we observe and acknowledge the importance of providing opportunities for teachers to network and discuss their learning outcomes with fellow colleagues, ACHPER Victoria staff, presenters and exhibitors.

### Member Function

In March 2019, ACHPER Victoria and TAC hosted a preview of the Road to Zero Complex at Melbourne Museum. Attended by 20 teachers, the exclusive member evening was a great success and provided an opportunity for members to network with ACHPER Victoria staff and their peers, whilst immersed in learning about this valuable FREE experience developed to help educate their students on the key principles of road safety.

### Melbourne Fritz Duras Lecture

The Melbourne Fritz Duras lecture both commemorates and carries on the significant contribution Dr Fritz Duras made to The University of Melbourne and to the broader Australian community, particularly in the areas of HPE. This lecture is proudly supported by ACHPER Victoria and hosted by The Melbourne Graduate School of Education, as part of The Dean's Lecture Series, biennially.

The 2019 Melbourne Fritz Duras Lecture was entitled "Mind the (Collaboration) Gap. Ongoing Learning and Capacity Building in Physical Education and Physical Education Teacher Education" and was presented by Professor Ann MacPhail, Department of Physical Education and Sport Sciences at the University of Limerick in Ireland.

This lecture gave teachers and other professionals insight into the power of positive relationships between various stakeholders in HPE and the impact these can have on student outcomes. Professor MacPhail considered how the perspectives from all those concerned with HPE must be considered in a holistic, collaborative and strategic way. Each stakeholder group has an important role to play in supporting learning in HPE and there is much to be learned through collaborations across these sectors and with international counterparts.

At the heart of these strategies is the belief equity, diversity of views and inclusion must be objectives the profession aim to develop through shared understanding. Professor MacPhail shared international experiences from a range of HPE contexts highlighting the complexity of critical relationships and partnerships between all stakeholders with vested interests in school health and physical education.

### Brand and Identity

Across 2018 and 2019 ACHPER undertook a brand and identity project nationally which was led by ACHPER QLD. The project aimed to better understand the current value of membership and the connection of our organisation's name and logo. The ACHPER team undertook research to test and secure brand values, better understand value of membership, understand how connected ACHPER's stakeholders are to the current name, identity and logo and if the ACHPER community believes refreshing these elements would improve this connection to, awareness and understanding of the organisation's purpose.

A two-pronged approach was developed to provide both qualitative and quantitative data sets. The results determined ACHPER's brand values are sound and the organisation is trusted to deliver a professional, relevant and practical service offering. A name change was not believed to be necessary or advisable however an update to the ACHPER logo was recommended and endorsed by the ACHPER National Board and state branch presidents.



Our new logo was accepted in late 2019 with state branches and national office rolling out changes early 2020.

The new logo strengthens the essence of ACHPER as professional, knowledgeable, relevant and practical.

**"Another great session with so much to think about and take away. Thank you! So many good ideas to implement but where do you start? Planning sessions are hard and usually interrupted with planning carnivals."**

Primary HPE teacher



**"How important our role as health and PE teachers is to the students and schools."**

Secondary PE teacher



**"All my sessions were extremely valuable to continue to develop my skills as an educator."**

Primary HPE teacher



**"Importance of implementing the idea of physical literacy and making this the basis of our school programs."**

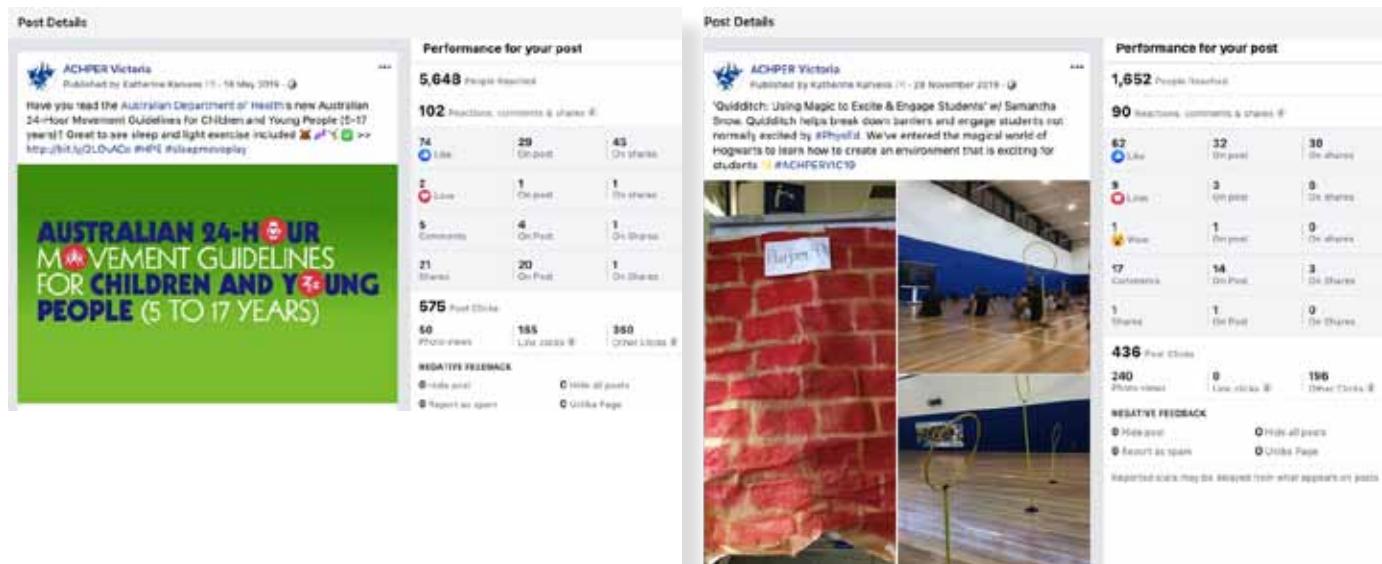
Primary HPE teacher

## Communications and Social Media

	The Pulse eNewsletter	Tip of The Week (TOTW)	Social Media
<b>What is it?</b>	Latest news and updates on the HPE profession with PL event dates and resources to share.	Tips sent via direct email and across social media designed to save time and provide innovative ideas.	Regular posts on upcoming events, TOTW and relevant industry news.
<b>Frequency</b>	<b>8 issues per year</b>	<b>Weekly during school term</b>	<b>Daily</b>
<b>Did you know?</b>	In 2019, we sent over 65,000 copies of The Pulse to over 8,000 subscribers with an increased open rate of 27%.	In 2018, 30 TOTWs were delivered to 322,356 recipients with an average open rate of 25%.	In 2019 we expanded our social media following by introducing Instagram and LinkedIn to our social media plan.

### Social Media Engagement: Facebook

As at 31 Dec 2019 we had 1,742 likes (^16%)



### Social Media Engagement: Instagram



## Social Media Engagement: Twitter

As at 31 Dec 2019 we had 2444 followers (^10%)

**ACHPER Victoria @vicachper**

Inspired by the Finnish model of allowing children regular 'brain breaks' to let them recharge and refocus, read about two Aussie schools that have doubled their play breaks from two to four, letting the kids loose in the playground every hour >>  
<http://bit.ly/2Pfeu1L>

Impressions	16,960
Total engagements	120
Link clicks	55
Likes	29
Detail expands	16
Retweets	13
Profile clicks	5
Replies	2

**ACHPER Victoria @vicachper**

Congratulations to all our Outstanding Graduating Students from @ACUmedia, @Deakin, @FedUniAustralia, @RMIT, @UniMelb, @latrobe and @VictoriaUninews #ACHPERVicAwards 🏆🏆  
<pic.twitter.com/0GalitkSIF>

Impressions	4,770
Total engagements	57
Media engagements	31
Likes	12
Profile clicks	7
Detail expands	3
Retweets	2
Hashtag clicks	2

## Social Media Engagement: LinkedIn

**ACHPER Victoria**

154 followers  
5mo • 0

Teaching skills to increase levels of #physicalliteracy supports whole-of-child development and movement for life 📸 Learn more about the 'School Physical Literacy Framework' developed by Sport Australia in partnership with ACHPER, which identifies key components of a whole-school approach to the development of physical literacy in children, and characteristics of exemplary school practice >>



Understanding physical literacy and what this looks like in schools.

<achper.vic.edu.au>

8

**ACHPER Victoria**

154 followers  
7mo • 0

We'd like to take this opportunity to profile the amazing supporters, exhibitors and sponsors of our upcoming 2019 #ACHPERVICSecVCE (21/06) and #ACHPERVICPrimary (24/06) #HPE conferences, some of whom will be exhibiting at both events 🎪

<http://bit.ly/2wZSFHJ>

bit.ly

8 • 1 Comment

Reactions



Like Comment Share

Most Relevant ▾

Add a comment...



**Hilary Shelton** • 1st

CEO, The Australian Council for Health, Physical Education and Recr...

6mo ...

At **ACHPER Victoria** we absolutely love to partner with like minded organisations who value high quality education and the importance of lifelong physical activity and health. Huge thanks to our wonderful supporters.

3 Likes

# Strategic Pillar: Advocate

## OBJECTIVE 5: SHOWCASE AND CELEBRATE EXCELLENCE IN HEALTH AND PHYSICAL EDUCATION

ACHPER Victoria has been recognising excellence in HPE through our awards program for many years. Each year we consider recognition in the following areas:

- outstanding graduating tertiary students;
- outstanding research in honours, masters and doctoral courses;
- outstanding contribution to ACHPER Victoria and the HPE profession through our Victorian Honour Awards;
- outstanding contribution to ACHPER and the HPE profession nationally through national award recognition as a Fellow, Life Member or Honorary award recipient.

An award offered for the first time in 2019, was the ACHPER Victoria HPE Teacher of the Year. This award is open to ACHPER members who are current, practicing primary and secondary teachers in Victorian schools within ACHPER's areas of focus. The winners of this award demonstrated excellence in relation to their professional knowledge, practice, innovation and engagement in the teaching of physical education, health education, and/or outdoor education. At our AGM/Awards ceremony in May 2019 we recognised the following winners for their teaching achievements in 2018.

### ACHPER Victoria HPE Primary Teacher of the Year: Christina Polatajko - Newbury Primary School

As a passionate and dedicated educator for over 10 years, Christina makes connections with her students and ensures her content follows with purpose and meaningful structure, emphasising the importance of HPE in everyday life. Through her development of walk to school programs and whole school sports events, as well as connecting with local community sports to showcase their support and engage students, Christina's greatest reward is 'making a difference'.

### ACHPER Victoria HPE Secondary Teacher of the Year: Richard Allan - Melba College

As VCE Coordinator, Richard's knowledge of his students and how they learn is integral to his students' outstandingly high results. Richard not only provides his students with the skills they need to succeed in their individual classes but prepares them exceptionally well for external assessments and builds a strong literacy base that is transferrable and extends student performance across other subject areas.

### ACHPER Fellow - Associate Professor Amanda Mooney



As part of our ongoing recognition of excellence in ACHPERs areas of focus the ACHPER Victorian Board endeavour to nominate members based in Victoria for the annual ACHPER National Awards.

In 2019 ACHPER Victoria nominated Associate Professor Amanda Mooney for an ACHPER Fellow award. Amanda was awarded ACHPER Fellowship by the ACHPER National Board in April 2019.

Following nearly ten years teaching Health and Physical Education in schools, Amanda has been a teacher educator and researcher since 2007, and an active member of ACHPER for over thirteen years.

Amanda's dedication and service to ACHPER and the broader profession of HPE over the past thirteen years is highly commendable and most worthy of recognition. Through her involvement, our organisation has strengthened its relevance and engagement within the tertiary sector, specifically in Victoria, through her leadership at Board level, and nationally through her contribution to the ACHPER Journal.

During her engagement with ACHPER Victoria, Amanda has demonstrated strength as a compassionate leader who shows consideration and integrity. Amanda's strengths particularly come to the forefront when ethical or values-based considerations are required for decision making. This is an exceptional attribute which has contributed to the success and ongoing growth of ACHPER and the delivery of high-quality professional learning to Victorian members.

We are thrilled to see Amanda's contributions recognised through this Fellowship Award.

## OBJECTIVE 6: ENGAGE AND LOBBY KEY STAKEHOLDERS

The ACHPER Victoria team meet regularly with key stakeholders such as The Department of Education and Training, the Victorian Curriculum and Assessment Authority, Sport and Recreation Victoria, School Sport Victoria and many state sporting associations, health agencies and other NFP organisations and commercial entities working in the education, health and physical activity sectors.

Outcomes of our stakeholder relationships in 2019 were:

- Sport Australia – collaboration to map the Playing for Life Cards to the Physical Literacy Framework and ongoing discussions supporting the development and launch of the Schools Physical Literacy Framework.
- Sport and Recreation Victoria – completion of the Supporting Sport and Recreation in Victorian Schools project.
- Premiers Active April – engagement and registration promotion.
- Victorian School Sport Council – attended meetings and contributed to discussion throughout 2019.
- School Sports Victoria – ongoing discussions and communication collaborations.
- Deakin IPAN Transform Us! – supporting the implementation through in-school workshops where requested by schools.
- Victorian Healthy Eating Enterprise – contribution to the Health Eating in Victorian Schools infographic and ongoing discussions.
- Healthy Eating and Active Living Roundtable – contributed to a panel discussion launching “A Healthier Start for Victorians: a consensus statement on obesity prevention”.
- Victorian Active Living Alliance – attended and contributed to the inaugural and subsequent meetings of this group.
- National Sports Convention – attended as exhibitors in collaboration with ACHPER National and contributed to a panel session discussing the importance of the school setting as a contributor to childhood physical activity.



## Portfolio groups

In 2011 the ACHPER Victoria board established portfolio groups to support the associations strategic outputs. Below is an outline of the portfolio framework and outputs for 2019.

2019 PORTFOLIO GROUPS				
Portfolio title	FINANCE, GOVERNANCE & HUMAN RESOURCES	SCHOOLS	TERTIARY EDUCATION AND RESEARCH	ALLIED STAKEHOLDERS
Chair	Peter Wright	Paula Parkin (res. July) Tony Goodwin	Amanda Mooney	Peter Wright
Board members	Kate Simpson	Chloe Dew Deana Leahy	Tony Watt	Vacant
Portfolio members (non-board)	Mark Collard Wendy Powson Trevor Robertson	Sapna Sachdeva Mark Quinlan Sharna Spittle Emma Leonello Anthony Levett Daniel Zito Rebecca Young	John Quay Laura Alfrey	Meghan Mayman Rayoni Nelson Lynne Sheehan Steve Harvey Melanie Chisholm Simon Gray Lisa Hasker
Staff member/s	Christina Harry Hilary Shelton	Adriana Pinder Bernie Holland	Trent Brown Bernie Holland	Adriana Pinder Hilary Shelton
Purpose statement	To review and make recommendation to the board about financial reporting, budgets, risk management, policy development, corporate governance and human resources.	To envision and enact initiatives which support the needs of teachers and schools to deliver high quality health and physical education.	To envision and enact initiatives which support ACHPER's involvement in the preparation and ongoing development of teachers, research activities and dissemination of knowledge.	Through proactive relationships and lobbying with key stakeholders we will develop a community to support and encourage practice excellence in HPE.
Key outcomes for 2019	Recommended and monitored updated <b>financial controls</b> .  Supported ongoing staff <b>performance appraisal</b> process.  Oversaw <b>constitutional changes</b> at the 2018 AGM in May 2019.	Contribution to establishing the criteria for <b>Teacher Awards</b> .  <b>User feedback</b> on the development of resources such as the unit plans released Nov 2019. Driving discussions around Health Education (HE) and initiatives to support HE.	Instituted a name change for the Fritz Duras Lecture which will identify this event as separate to the lecture held in conjunction with the International Conference. <b>Melbourne Fritz Duras Lecture</b> was approved and adopted in 2019.  Engaged <b>Professor Anne MacPhail</b> to present the Melbourne Fritz Duras lecture in 2019.  Facilitated <i>program leaders' network</i> which provides critical updates and access to industry insights. Meeting was held in Nov 2019. The name was changed to <b>Tertiary Engagement Meeting</b> and broadened the invitation to all personnel working in the HPE space within tertiary institutions.	Sharing between invitees and increased awareness of stakeholder projects and potential for collaboration.  Sharing and discussion of ACHPERs position statement on <b>external providers</b> and the implications and outcomes of this statement.  Sharing and discussion of ACHPER Victoria's pilot project funded by SRV – Supporting Victorian Sport and Recreation. The project looked at <b>effective collaboration between school and sport</b> to strengthen the delivery of quality HPE and increase participation in community sport.



## Membership & Awards

# Fellows & Life Members

Sandy Allen-Craig .....	Fellow	Amanda Mooney .....	Fellow	Peter Wright .....	Fellow
Janice Arney .....	Fellow	Anne Morgan .....	Fellow	Josephine Anwin .....	Life Member
Camille Bradley .....	Fellow	Pat Nagle .....	Fellow	Eunice EP Gill MBE <sup>(dec)</sup>	Life Member
Trent Brown .....	Fellow	David Parkin OAM .....	Fellow	Lambert G Hamilton <sup>(dec)</sup>	Life Member
Colin Davey <sup>(dec)</sup> .....	Fellow	Garry Powell .....	Fellow	Chris Hickey .....	Life Member
Brian Dixon .....	Fellow	John Quay .....	Fellow	Lorna J McConchie <sup>(dec)</sup> ..	Life Member
Neil Evans .....	Fellow	Michael Reynolds .....	Fellow	Elaine M Murphy AM ....	Life Member
Helen Fraser .....	Fellow	Brian Safe <sup>(dec)</sup> .....	Fellow	Merlyne Nagle <sup>(dec)</sup> .....	Life Member
Peter Fryar <sup>(dec)</sup> .....	Fellow	Roy Sandstrom .....	Fellow	Brian Nettleton <sup>(dec)</sup> .....	Life Member
Ian Gittus <sup>(dec)</sup> .....	Fellow	Brendan Smith .....	Fellow	Frank Pyke <sup>(dec)</sup> .....	Life Member
Margaret Horton .....	Fellow	David Smyth .....	Fellow	Peter Reichenbach OAM	Life Member
Judy Jones .....	Fellow	Kevin Soulsby .....	Fellow	Patricia Robertson .....	Life Member
John Kilpatrick .....	Fellow	Dennis Stanton .....	Fellow	Lynne Sheehan .....	Life Member
Norman Lacy .....	Fellow	Peter Swan .....	Fellow	Jeff Walkley .....	Life Member
David Lawson .....	Fellow	Richard Tinning .....	Fellow	Albert W Willee <sup>(dec)</sup> ....	Life Member
Naomi Lind .....	Fellow	Bill Walker .....	Fellow		
Thomas Mann <sup>(dec)</sup> .....	Fellow	Elizabeth Walpole <sup>(dec)</sup> .....	Fellow		

# Years of Membership Recognition

Elizabeth Blazevska .....	5	Tanya Baker .....	10
Ray Breed .....	5	Deborah Boyle .....	10
Simon Cameron .....	5	Chelsea Dabner .....	10
Matthew Cardamone .....	5	Chris Gleeson .....	10
Emily Christodoulou .....	5	Graeme Hodgens .....	10
Bruce Collins .....	5	Fadia Eldebs .....	15
Pia Jarnestrom .....	5	Jason Kam .....	15
Catherine Michelle Johnson .....	5	Trine Ord .....	15
Jason Lim .....	5	Janette Clark .....	20
Michael McEwin .....	5	Kevin Dinale .....	25
John Millard .....	5	Karen Garrard .....	25
Fiona Morrow .....	5	Paul La Cava .....	25
Bronwyn Pemberton .....	5	John Malloy .....	25
Teresa Ratten .....	5	Andrew Potter .....	25
Andrew Rayner .....	5	Tania Edgar .....	30
Laine Rice .....	5	Anne Rice .....	30
Kelly Thompson .....	5	Mark Riddiford .....	30
Laura Woolfe .....	5	Carolyn Chesnut .....	35
Anthony Wright .....	5	Lee Dyer .....	35
		Chris White .....	35

# Honour Awards 2019

These awards recognise individuals who have demonstrated dedication, passion and service to the advancement of ACHPER Victoria's focus areas being Health, Physical, Outdoor and Recreation Education and who have done so with a strong connection to ACHPER Victoria and commitment to the profession.



## **Josh Ambrosy**

Federation University

Josh has been engaged with ACHPER Victoria for the past 5 years. Josh initially engaged with us as a presenter and reviewer for VCE resources. In his role as Education Officer at Outdoors Victoria, he was instrumental in helping strengthen bridges between the two organisations. Josh has been heavily involved with ACHPER Victoria resource development and has presented at workshops and conferences. He has also been a reliable sounding board to ACHPER Victoria in matters relating to outdoor education and building teacher capacity. His honesty, integrity and willingness to support is highly valued.

Not only has Josh contributed his own expertise, he has also encouraged and mentored others, to connect with ACHPER Victoria thereby contributing to building sustainability in this important learning area. Josh is an experienced outdoor education teacher, and has recently taken on a lecturing role within the School of Education at Federation University (Mount Helen Campus) where he is also completing his PhD through Deakin University with a research focus on alternative models of teaching and learning in middle years education.

## **Adam Hipwell**

Ave Maria College

Adam has been engaged with ACHPER Victoria for over 7 years. His background training was in health and physical education and, over the years, has moved further into outdoor education expanding his experience and knowledge in this area to become a well-regarded leader in this space. Adam has spent several years contributing to ACHPER Victoria as a presenter and resource developer including leading writing teams. He also administers state-wide VCE OES teacher and student online networks providing valuable support and mentoring to new teachers within Outdoor and Environmental Studies. Adam is often described by others as "one of the nicest people you would ever meet" and is always willing to help others grow and develop as teachers. In addition to supporting others, Adam understands the benefits of self growth and is always looking for opportunities to extend and challenge himself.

## Past Recipients

2018	2017	2016	2015	2014
Katherine Jones	Dr Helen Brown	Ray Breed	James Guthrie	John Hazlett
	Mark Corrie	Andy Hair	Wayne Judge	Marilyn John
	Nerida Mathews	Jacqui Peters		Mary Wilson

# Excellence in Teaching Awards 2019

## Health and Physical Education Teacher of the Year

This award is open to ACHPER members who are currently practicing (part or full time) primary and/or secondary teachers in Victorian schools teaching within ACHPER's areas of focus being health education, physical education, recreation and/or outdoor education.

Nominees must demonstrate excellence in relation to their professional knowledge, practice, innovation and engagement in the teaching of physical education, health education, and/or outdoor education. The criteria for these awards is based on the AITSL Professional Standards for Teachers and nominations will be assessed by a judging panel.

Health and Physical Education Teacher of the Year (Primary)

**Joanne Ritson** *Ripponlea Primary School*

Health and Physical Education Teacher of the Year (Secondary)

**Samantha Ditty** *Heatherwood School*

## Innovative Program Awards

These awards are open to any Victorian primary school or secondary school demonstrating overall excellence in the following criteria as it relates to ACHPER's areas of focus being health education, physical education, recreation and outdoor education. The school must have at least one staff who is a current ACHPER member.

The innovative program does not necessarily have to comprise the entire Health and Physical Education curriculum but may focus on one or more parts of it. The program should be original and innovative in approach and have completed at least one full cycle of implementation, including evaluation, to be considered.

A program might be something developed across the entire school or focus on one, or two, year levels or possibly across a group of schools within a network. It might be focused on a particular target group of students or on a specific aspect of the HPE curriculum e.g. swimming, sedentary behaviour, SEPEP etc.

Innovative Program Award (Primary)

**St Kieran's Primary School, Moe**

Innovative Program Award (Secondary)

**Lilydale High School, Lilydale**



# Tertiary Awards 2019

## 2019 Award for Most Outstanding Graduating Student - Program Award

<b>Leah</b>	Kirby	<i>Australian Catholic University</i>	Bachelor of Education (Primary Health and Physical Education)
<b>Caitlyn</b>	Larsson	<i>Australian Catholic University</i>	Bachelor of Exercise and Sports Science
<b>Jodie</b>	Dunstan	<i>Deakin University</i>	Bachelor of Health and Physical Education
<b>Claire</b>	Murray	<i>Deakin University</i>	Bachelor of Health and Physical Education
<b>Eliza</b>	Cole	<i>Federation University</i>	Bachelor of Health and Physical Education/Bachelor of Outdoor and Environmental Education
<b>Anna</b>	McCracken	<i>Federation University</i>	Bachelor of Health and Physical Education
<b>Stephanie</b>	Giabardo	<i>Monash University</i>	Bachelor of Primary/Secondary Education (Health and Physical Education)
<b>Sarah</b>	Wallace	<i>Monash University</i>	Bachelor of Secondary Education (Health and Physical Education)
<b>Emily</b>	Collum	<i>RMIT University</i>	Bachelor of Applied Science (Health and Physical Education)
<b>Juliette</b>	Etienne	<i>Victoria University</i>	Bachelor of Physical Education & Sport Science (Health and Physical Education)
<b>Jessica</b>	Pelns Ross	<i>Victoria University</i>	Bachelor of Education P-12 (Health Education)
<b>Cameron</b>	Wood	<i>Victoria University</i>	Bachelor of Education P-12 (Physical Education)
<b>Nicole</b>	Milicic	<i>Victoria University</i>	Master of Teaching Secondary (Health Education)
<b>Jamie</b>	Buono	<i>Victoria University</i>	Master of Teaching Secondary (Physical Education)

## 2019 Award for Most Outstanding Graduating Student - Specialist Studies

<b>Julia</b>	Adams	<i>Deakin University</i>	Bachelor of Education Specialist Area: Health and Physical Education
<b>Hayden</b>	Laird	<i>Deakin University</i>	Bachelor of Education Specialist Area: Health and Physical Education
<b>Hannah</b>	Reynoldson	<i>Deakin University</i>	Bachelor of Education Specialist Area: Health and Physical Education
<b>Meredith</b>	Anderson	<i>The University of Melbourne</i>	Master of Teaching Early Childhood and Primary Specialist Area: Health and Physical Education
<b>Darcie</b>	Bleicher	<i>The University of Melbourne</i>	Master of Teaching Early Childhood and Primary Specialist Area: Health and Physical Education
<b>Lana</b>	Harris	<i>The University of Melbourne</i>	Master of Teaching Primary Specialist Area: Health and Physical Education
<b>Samantha</b>	Wray	<i>The University of Melbourne</i>	Master of Teaching Primary Specialist Area: Health and Physical Education
<b>Morgan</b>	Coventry	<i>The University of Melbourne</i>	Physical Education Learning Area - Master of Teaching Secondary. Specialist Area: Physical Education
<b>Bronia</b>	Lewis	<i>The University of Melbourne</i>	Health Education Learning Area - Master of Teaching Secondary. Specialist Area: Health Education

## 2019 Award for Most Outstanding Research

<b>Ana Maria</b>	Contardo Ayala	<i>Deakin University</i>	Doctor of Philosophy (Nutrition & Exercise)
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# Financial Report

**2019 was a year for investing in inhouse capability and new offerings.**

Therefore, income from external grants and projects was lower as we elected to work on developing new resources and digital delivery channels to offer in 2020 and beyond. Higher investment in IT systems and staff to support and develop resources will strengthen the ongoing viability, sustainability and relevance of ACHPER Victoria. The overall result for the financial year to 31 December 2019 was a loss of \$199,385.

Professional Learning events and consultancy income was steady and contributed 12% of income. VCE resource sales and royalties from publications continue to grow and contribute over 25% of overall income.

In addition to investing in new resource development, profit was impacted by unforeseen issue management expenses required for an independent review of resource development and internal quality controls. Review recommendations have been implemented and our quality control is stronger than ever ensuring our products continue to meet the demands of our members, stakeholders and community.

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION  
VICTORIAN BRANCH INC.  
ABN 23 911 016 643**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED  
31 DECEMBER 2019**

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**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION**  
**VICTORIAN BRANCH INC.**  
**ABN 23 911 016 643**

**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME**  
**FOR THE YEAR ENDED**  
**31 DECEMBER 2019**

	Note	2019	2018
		\$	\$
Revenue	3	1,232,411	1,313,573
Administration expense		(171,345)	(136,263)
Employee benefits expense		(686,125)	(601,037)
Depreciation expense		(16,408)	(11,826)
Membership expense		(34,922)	(53,478)
Professional development expense		(37,729)	(41,916)
Project expense		(484,103)	(392,987)
Other expense		(1,164)	(1,082)
Surplus before income tax for the year		(199,385)	74,984
Income tax expense			-
Surplus after income tax for the year		(199,385)	74,984
Total other comprehensive income			-
Total comprehensive income for the year		(199,385)	74,984

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION**  
**VICTORIAN BRANCH INC.**  
**ABN 23 911 016 643**

**STATEMENT OF FINANCIAL POSITION**  
**AS AT**  
**31 DECEMBER 2019**

	Note	2019	2018
		\$	\$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	214,974	372,076
Other financial assets	4	195,409	269,127
Trade and other receivables	5	68,478	33,020
<b>TOTAL CURRENT ASSETS</b>		<b>478,861</b>	<b>674,223</b>
<b>NON-CURRENT ASSETS</b>			
Property, plant and equipment	6	74,203	87,602
<b>TOTAL NON-CURRENT ASSETS</b>		<b>74,203</b>	<b>87,602</b>
<b>TOTAL ASSETS</b>		<b>553,064</b>	<b>761,825</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	7	134,533	163,169
Provisions	8	89,122	69,862
<b>TOTAL CURRENT LIABILITIES</b>		<b>223,655</b>	<b>233,031</b>
<b>NON-CURRENT LIABILITIES</b>			
Provisions	8	-	-
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>		<b>223,655</b>	<b>233,031</b>
<b>NET ASSETS</b>		<b>329,409</b>	<b>528,794</b>
<b>MEMBERS' FUNDS</b>			
Retained surplus		329,409	528,794
<b>TOTAL MEMBERS' FUNDS</b>		<b>329,409</b>	<b>528,794</b>

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION  
VICTORIAN BRANCH INC.**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED  
31 DECEMBER 2019**

	<b>Retained Earnings</b>	<b>Total</b>
	\$	\$
<b>Balance at 1 January 2018</b>	453,810	453,810
Surplus attributable to the entity	74,984	74,984
Other comprehensive income	-	-
<b>Balance at 31 December 2018</b>	528,794	528,794
Surplus attributable to the entity	(199,385)	(199,385)
Other comprehensive income	-	-
<b>Balance at 31 December 2019</b>	<u>329,409</u>	<u>329,409</u>

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION**  
**VICTORIAN BRANCH INC.**  
**ABN 23 911 016 643**

**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED**  
**31 DECEMBER 2019**

	Note	2019	2018
		\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Project and conference funds received		409,381	526,455
Membership subscriptions received		81,531	87,045
Operating grants received		255,000	278,221
Other receipts		444,489	524,146
Payments to suppliers and employees		(1,427,448)	(1,195,540)
Interest received		<u>9,961</u>	<u>11,081</u>
Net Cash provided by operating activities	10	<u>(227,086)</u>	<u>231,408</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Proceeds from/(payment for) investments		73,718	82,848
Payments for purchase of property and equipment		<u>(3,734)</u>	<u>(84,258)</u>
Net Cash provided by (used in) investing activities		<u>69,984</u>	<u>(1,410)</u>
Net increase (decrease) in cash held		(157,102)	229,998
Cash at the beginning of the year		<u>372,076</u>	<u>142,078</u>
Cash at the end of the year	4	<u>214,974</u>	<u>372,076</u>

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION  
VICTORIAN BRANCH INC.  
ABN 23 911 016 643**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2019**

**Note 1: Statement of Significant Accounting Policies**

This financial report is special purpose financial report prepared in order to satisfy the financial reporting requirements of the *Associations Incorporation Reform Act 2012 (Vic)* and the *Australian Charities and Not-for-profits Commission Act 2012*. The committee has determined that the Association is not a reporting entity. The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuation of non-current assets. The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in preparation of this financial report.

**a. Cash and Cash Equivalents**

Cash and cash equivalents includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

**b. Income Tax**

The Association is exempt from paying income tax by virtue of Section 50-45 of the Income Tax Assessment Act, 1997. Accordingly, tax effect accounting has not been adopted.

**c. Property, Plant and Equipment**

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all property, plant and equipment is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use. Leasehold Improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

**d. Employee Entitlements**

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

**e. Provisions**

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION**  
**VICTORIAN BRANCH INC.**  
**ABN 23 911 016 643**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**31 DECEMBER 2019**

**Note 1: Statement of Significant Accounting Policies (cont.)**

**f. Impairment of Assets**

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is an indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying amount. Any excess of the asset's carrying value over its recoverable amount is recognised in the income and expenditure statement.

**g. Revenue**

Revenue is brought to account when received and to the extent that it relates to the subsequent period it is disclosed as a liability.

***Grant Income***

Grant income received, other than for specific purposes, is brought to account over the period to which the grant relates.

***Deferred Income***

Unspent grant income received in relation to specific projects and events is not brought to account as revenue in the current year but deferred as a liability in the financial statements until spent for the purpose received.

***Interest Revenue***

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument.

All revenue is stated net of the amount of goods and services tax (GST).

**h. Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION**  
**VICTORIAN BRANCH INC.**  
**ABN 23 911 016 643**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**31 DECEMBER 2019**

	2019	2018
	\$	\$
<b>Note 2: Revenue</b>		
Operating Acitivites		
- Membership Subscriptions	81,531	87,045
- Operating Grants	255,000	278,221
- Other Income	330,864	281,194
- Professional Development Income	144,303	144,343
- Conference	334,896	377,936
- Project Income	74,485	134,019
- Interest Income	11,332	10,815
	1,232,411	1,313,573
<b>Note 3: Cash and cash equivalents</b>		
Cash at Bank	214,643	371,773
Petty Cash	331	303
	214,974	372,076
<b>Note 4: Other financial assets</b>		
Term Deposits - maturity greater than 3 months	195,409	269,127
	195,409	269,127
<b>Note 5: Trade and other receivables</b>		
Trade receivables	53,011	22,333
Prepayments	13,415	10,006
Accrued Income	2,052	681
	68,478	33,020
<b>Note 6: Property, plant and equipment</b>		
<b>Plant and equipment</b>		
Office Equipment - Original Cost	110,043	107,106
Less accumulated depreciation	(35,840)	(19,504)
	74,203	87,602
<b>Note 7: Trade and other payables</b>		
<b>Current</b>		
GST Payable	5,625	30,767
Trade Creditors	67,591	41,898
Sundry creditors and accruals	61,317	90,504
	134,533	163,169

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION**  
**VICTORIAN BRANCH INC.**  
**ABN 23 911 016 643**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**31 DECEMBER 2019**

2019	2018
\$	\$

**Note 8: Provisions****Current**

Employee Entitlements	89,122	69,862
	<hr/>	<hr/>

**Non-Current**

Employee Entitlements	-	-
	<hr/>	<hr/>

**Note 9: Reconciliation of Cash Flow from  
Operations with Surplus from Ordinary  
Activities after Income Tax**

Surplus after income tax	(199,385)	74,984
Non-cash flows in profit		
- Depreciation	16,408	11,826
- Loss (Profit) on sale	725	(4,414)
Changes in assets and liabilities;		
- (Increase)/decrease in trade and other debtors	(35,458)	95,516
- Increase/(decrease) in trade and other payables	(28,636)	24,583
- Increase/(decrease) in provisions	19,260	28,913
Net cash provided by Operating Activities	<hr/>	<hr/>
	(227,086)	231,408

**Note 10: Operating Lease Commitments**

Operating leases contracted for but not recognised in the financial statements

## Payable - minimum lease payments:

- no later than 12 months	39,635	38,295
- between 12 months and five years	9,909	46,250
- greater than five years	-	-
	<hr/>	<hr/>
	49,544	84,545

The Association has a property lease commitment, it is a non-cancellable operating lease with a three-year term, with rent payable monthly in advance. The lease has an option to renew and expires 30 July 2020. The lease has 15 months remaining.

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION  
VICTORIAN BRANCH INC.  
ABN 23 911 016 643**

**STATEMENT BY MEMBERS OF THE COMMITTEE  
FOR THE YEAR ENDED  
31 DECEMBER 2019**

The Committee has determined that the Association is not a reporting entity and that this special purpose report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

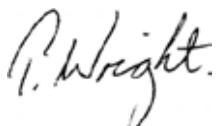
In the opinion of the committee of The Australian Council for Health, Physical Education and Recreation Victorian Branch Inc.:

a) the financial statements and notes of The Australian Council for Health, Physical Education and Recreation Victorian Branch Inc. are in accordance with the *Associations Incorporation Reform Act (Vic) 2012* and the *Australian Charities and Not-for-profits Commission Act 2012*, including:

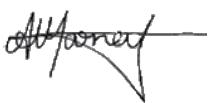
- i. giving a true and fair view of its financial position as at 31 December 2019 and of its performance for the financial year ended on that date; and
- ii. complying with the *Australian Charities and Not-for-profits Commission Regulation 2013*; and

b) there are reasonable grounds to believe that The Australian Council for Health, Physical Education and Recreation Victorian Branch Inc. will be able to pay its debts as and when they become due and payable.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



Chairperson



Vice President

**THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION  
VICTORIAN BRANCH INC.**

**AUDITOR'S INDEPENDENCE DECLARATION UNDER SECTION  
60-40 OF THE AUSTRALIAN CHARITIES AND NOT-FOR-PROFITS COMMISSION ACT 2012**

In accordance with the requirements of section 60-40 of the *Australian Charities and Not-for-profits Commission Act 2012*, as auditor for the audit of The Australian Council for Health, Physical Education and Recreation Victorian Branch Inc for the year ended 31 December 2019, I declare that, to the best of my knowledge and belief, there have been:

- i. no contraventions of the auditor independence requirements of the *Australian Charities and Not-for-profits Commission Act 2012* in relation to the audit; and
- ii. no contraventions of any applicable code of professional conduct in relation to the audit.

Sean Denham

Dated:

Sean Denham & Associates  
Suite 1, 707 Mt Alexander Road  
Moonee Ponds VIC 3039

**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF  
THE AUSTRALIAN COUNCIL FOR HEALTH, PHYSICAL EDUCATION AND RECREATION  
VICTORIAN BRANCH INC.**

**Opinion**

I have audited the accompanying financial report, of The Australian Council For Health, Physical Education And Recreation Victorian Branch Inc., which comprises the statement of financial position as at 31 December 2019, statement of changes in equity, statement of cash flows and the statement of profit or loss and other comprehensive income for the year then ended, notes comprising a summary of significant accounting policies and the certification by members of the committee.

In my opinion, the accompanying financial report of The Australian Council for Health, Physical Education and Recreation Victorian Branch Inc. has been prepared in accordance with Div 60 of the *Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act)* including:

- a) giving a true and fair view of the Association's financial position as at 31 December 2019 and of its financial performance for the year then ended; and
- b) complies with Australian Accounting Standards to the extent described in Note 1 to the financial statements, and the requirements of the *Associations Incorporation Reform Act 2012 (Vic)* and Div 60 of the *Australian Charities and Not-for-profits Commission Regulation 2013*.

**Basis for Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of my report. I am independent of the association in accordance with the Associations Incorporation Reform Act 2012 (Vic) and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

**Emphasis of Matter - Basis of Accounting**

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the association's reporting responsibilities under the *Associations Incorporation Reform Act 2012 (Vic)* and the *Australian Charities and Not-for-profits Commission Act 2012*. As a result, the financial report may not be suitable for another purpose. My opinion is not modified in respect of this matter.

**Responsibility of the Committee for the Financial Report**

The committee of the association are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 of the financial report is appropriate to meet the requirements of the *Associations Incorporation Reform Act 2012 (Vic)* and the *Australian Charities and Not-for-profits Commission Act 2012* and the needs of the members. The committee's responsibility also includes such internal control as the committee determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee are responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the committee either intend to liquidate the association or to cease operations, or have no realistic alternative but to do so.

***Auditor's Responsibility for the Audit of the Financial Report***

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

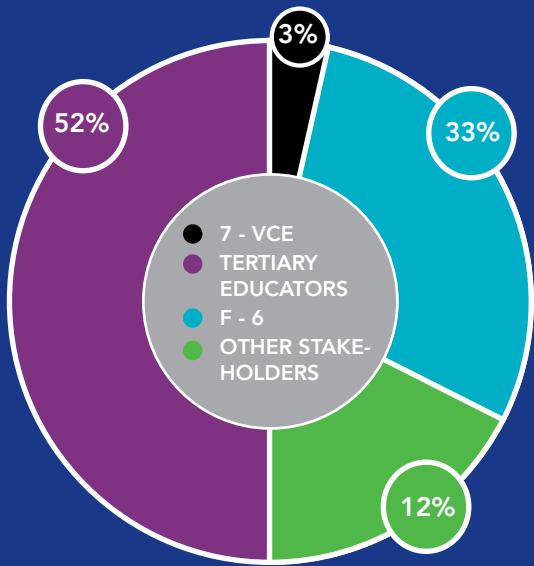
- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of responsible entities' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions that may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Sean Denham

Dated:  
Suite 1, 707 Mt Alexander Road  
Moonee Ponds VIC 3039

# 8520 ENGAGED COMMUNITY



# achper VICTORIA

## 2019 NUMBERS CRUNCH

### [SOCIAL MEDIA]



**10%**  
INCREASE IN FOLLOWERS  
**242**  
FOLLOWERS



**15%**  
INCREASE IN PAGE LIKES  
**50%**  
INCREASE

AT THE ANNUAL ACHPER VIC STATE CONFERENCE THERE WERE...

**900+**  
DELEGATES

[CONFERENCE ATTENDANCE]

**1718**  
TEACHERS  
ATTENDED



WORKSHOPS  
**10**  
HELD

**2500**  
RESOURCES PURCHASED

[PROFESSIONAL LEARNING]

### The Pulse eNewsletter

**65,398**  
COPIES SENT

### TIP OF THE WEEK (TOTW)

38 TOTW'S delivered...

...TO 322,356 RECIPIENTS

AND A 25.08%  
AVERAGE OPEN RATE!

**27%**  
OPEN RATE\*  
\*AVERAGE



**750**

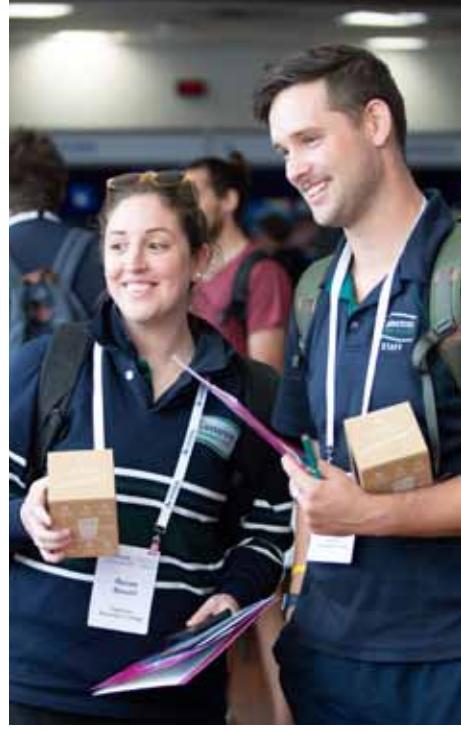
MEMBERS IN  
VICTORIA  
Hello!

**278 NEW**  
MEMBERS

[COMMUNICATIONS]

[MEMBERSHIP]





ACHPER Victoria would like to thank  
our partners for their ongoing support:



Registration Number A000871U

The Australian Council for Health, Physical Education and Recreation